

CHILANTAKOBA LODGE, SOUTHEAST LOUISIANA COUNCIL #214

BOY SCOUTS OF AMERICA

Lodge Rules (Effective December 5, 1985)

(Rev. September 17, 1994)

(Rev. October 1995)

(Rev. December 1, 2001)

(Rev. November 7, 2009)

Article I. MISSION OF THE LODGE

The mission of this lodge is to achieve the purpose of the Order of the Arrow as an integral part of the Boy Scouts of America in the Council through positive youth leadership under the guidance of selected capable adults.

Article II. NAME AND AFFILIATION OF THE LODGE

Section 1. The lodge shall be known as: Chilantakoba Lodge, Southeast Louisiana Council No. 214, Boy Scouts of America, and shall be under the supervision of the council camping committee and the administrative authority of the Scout Executive.

Section 2. The lodge and its officers may utilize the shortened “Chilantakoba Lodge” for purposes of promotion, internal communication, and convenience.

Article III. LODGE TOTEM AND PATCH

Section 1. The Lodge Totem shall be the Brown Pelican.

Section 2. The Lodge patch and other lodge memorabilia shall be made according to the design and colors approved by the Lodge Executive Committee in accordance with the uniform and insignia regulations of the Boy Scouts of America.

Article IV. MEMBERSHIP

Section 1. The requirements for membership in this lodge are as stated in the current printing of the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.

Section 2. The procedure for the Ordeal shall be as stated in the current printing of the *Order of the Arrow Handbook* and the *Guide to Inductions*.

Section 3. An inactive member shall be restricted from participation in any Lodge or chapter activities, until such time that his/her dues are paid in full. An inactive member is defined as one who has failed to pay his/her dues as provided for in the Lodge Administrative Manual.

Section 4. BROTHERHOOD MEMBERSHIP – Completion of Brotherhood membership shall be in accordance with the requirements in the current printing of the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.

Article V. CHAPTERS

Section 1. Chapter boundaries shall be determined by the Lodge Executive Committee with the approval of the Scout Executive.

Section 2. The Chapter officers shall be the Chapter Chief, the Chapter Vice-Chief(s), and Chapter Secretary. Vice Chief(s) and Secretary shall be appointed by the Chapter Chief in order to complete tasks as assigned by the Chapter Chief.

Section 3. Chapters shall conduct business in accordance with these lodge rules and the rules of the Order of the Arrow. Chapters are not authorized to adopt rules to classify or clarify these lodge rules.

Article VI. LODGE OFFICERS

Section 1. The officers of this lodge shall be:

1. Lodge Chief
2. Lodge Vice Chief of Administration
3. Lodge Vice Chief of Programs
4. Lodge Secretary
5. Lodge Treasurer

Section 2. These officers must be younger than 21 during their entire term of office.

Section 3. The term of office for the positions cited in **Article VI, Section 1** shall run concurrent from January 1 through December 31.

Section 4. Lodge Officers shall be selected, removed and have duties as directed in the Lodge Administrative Manual.

Article VII. THE LODGE EXECUTIVE COMMITTEE

Section 1. The Lodge Executive Committee shall serve as the governing body of the lodge.

Section 2. MEMBERSHIP

Clause A. The Lodge Executive Committee shall be composed of the elected Lodge Officers, immediate past Lodge Chief, standing and operating committee chairmen, Lodge Adviser, another member of the Council Camping Committee, Chapter Chiefs, Chapter Advisers, Scout Executive, Lodge Staff Adviser, and other advisers as appointed by the Lodge Adviser.

Clause B. Voting Members of the body shall be all those members listed in **Clause A** of this section who meet the voting requirements as dictated in Article XI of these Rules.

Section 3. MEETINGS

Clause A. Meetings of the Executive Committee may be called by the Lodge Chief, Lodge Adviser, or Staff Adviser. The Secretary shall notify each member of the Executive Committee at least ten (10) days in advance of the date unless otherwise directed by the Executive Committee.

Clause B. A quorum of the Executive Committee shall be fifty (50%) percent of the voting members of the committee, however a quorum shall not be required if the provisions of **Clause A** of this section have been met.

Clause C. If any voting Lodge Executive Committee member cannot attend a meeting of the Executive Committee, he shall appoint a voting proxy. The youth member must notify the Lodge Secretary of his pending absence and of the name of his chosen proxy, if he has chosen to appoint one. If such advance notification is not given there will be no voting proxy.

Clause D. The Executive Committee may approve any request or proposal properly presented to it by an affirmative vote of fifty percent (50%) plus one (simple majority) of the voting membership of the committee that are present at the meeting, unless procedure stated in these Rules or the Lodge Administrative Manual dictate otherwise.

Article VIII. LODGE AND CHAPTER ADVISERS

Section 1. Advisers to the Lodge Officers, Committee Chairmen, and Chapter Chiefs are appointed by the Lodge Adviser with the approval of the Scout Executive to serve as advisers to their respective officers during the Lodge year. If, at any time, these advisers do not perform their duties in a manner in keeping with the principles of the Boy Scouts of America and the Order of the Arrow they will be replaced upon recommendation of the Lodge Adviser, or Staff Adviser, with the approval of the Scout Executive.

Section 2. The role of the Adviser is to mentor and support the youth of the Lodge. The purview of each Adviser shall be determined by the Lodge Adviser, with the approval of the Scout Executive.

Article IX. LODGE AWARDS

Section 1. The Awards Chairman will appoint a selection committee for each of the following Lodge recognitions: the Honor Neckerchief, the Vigil Honor, and the Founder's Award. The selection committees shall be created in consultation with the Awards Adviser, the Lodge Chief and the Lodge Adviser and will abide by the selection rules as stated in the Lodge Administrative Manual.

Section 2. The Honor Neckerchief

Clause A. The Lodge Honor Neckerchief may be bestowed upon no more than ten (10) worthy individuals a year.

Clause B. Only one Neckerchief, which may not be sold or traded, may be given to a selected individual. The sole exception to the single neckerchief limitation shall be only those cases where the neckerchief has become unserviceable. Replacement procedures in this case shall be as directed in the Lodge Administrative Manual.

Section 3. The Vigil Honor

Clause A. Attainment of the Vigil Honor shall be in accordance with the requirements in the current printing of the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.

Clause B. Procedures for selection of Vigil Honor nominees shall be as directed in the Lodge Administrative Manual.

Section 4. The Founder's Award

Clause A. Attainment of the Founder's Award shall be in accordance with the requirements in the current printing of the *Order of the Arrow Handbook* and the *Order of the Arrow Guide for Officers and Advisers*.

Clause B. Procedures for selection of Founder's Award nominees shall be as directed in the Lodge Administrative Manual.

Article X. FINANCES.

Section 1. All Order of the Arrow funds shall be handled through the council service center and go through all normal council accounting procedures.

Section 2. No funds of this Lodge are to be spent without approval from the Lodge Executive Committee, except in special circumstances as directed in the Lodge Administrative Manual.

Section 3. Procedures for “Check Requests” and “Reimbursements” from the lodge account shall be as directed in the Lodge Administrative Manual.

Section 4. The Lodge Executive Committee shall have the authority to establish and make any changes to annual dues.

Article XI. VOTING

Section 1. Only active Lodge Members under the age of 21 may vote in matters of lodge business.

Article XII. LODGE ADMINISTRATIVE MANUAL

Section 1. The Executive Committee of this Lodge is hereby authorized and directed to publish a Lodge Administrative Manual. The manual shall be implemented for the express purpose of clarification of these rules for all operations of this Lodge in order to achieve continuity of all offices and committees of this Lodge.

Section 2. The Executive Committee may amend rules to the Lodge Administrative Manual by an affirmative vote of fifty (50%) percent plus one of the voting membership of the committee that are present at the meeting (a simple majority).

Section 3. The text of the proposed amendment must be sent to each member of the Executive Committee at least ten (10) days prior to the meeting at which the amendment is to be voted upon.

Section 4. An amendment shall not be considered if proper notice is not given as provided for above.

Section 5. No amendment is authorized to the Lodge Administrative Manual that is in conflict with these rules or the policies or procedures of the Boy Scouts of America and Order of the Arrow.

Article XIII. INTERPRETATION AND AMENDMENT

Section 1. All prior by-laws and standing rules of this Lodge are hereby repealed.

Section 2. These rules shall be interpreted in view of the policies for the Boy Scouts of America, the Southeast Louisiana Council, and the Order of the Arrow in such a way as to sustain their validity wherever possible. The Lodge Adviser may act as final authority in resolving disputes over interpretation of these rules, and, as a last resort, suspend any Article, in whole or part, whenever he, in consultation with the Scout Executive or his authorized representative, determines that implementation or continuance of the Article represents an immediate major threat to the integrity of this Lodge. In the event this is done the entire Lodge membership must be notified without delay and advised of this action and the reason for such action. A lodge meeting shall be called as soon as possible to amend or rescind the article or its parts if such action becomes necessary.

Section 3. Any article, section or clause in these rules which is found to conflict with policies of the Boy Scouts of America or the Order of the Arrow shall be null and void: the remainder of these rules shall remain in full and effect.

Section 4. Parliamentary procedures shall be that which indicates common sense and courtesy.

Section 5. Amendment: These rules may be amended as follows:

Clause A. The text of the proposed amendment must be sent to each member of the Executive Committee at least ten (10) days prior to the meeting at which the amendment is to be voted upon.

Clause B. An amendment is initiated by the Lodge Executive Committee's simple majority approval (50% + 1) of a petition signed by twenty-five (25) members or ten (10%) percent of active membership, whichever is less.

Clause C. Whenever an amendment is properly initiated the Secretary shall post the text to the Lodge's website and notify each active member of the Lodge at least ten (10) days prior to the next scheduled meeting of the Lodge.

Clause D. An amendment shall be adopted by the affirmative vote of 2/3 of the voting membership present at the Lodge meeting.

Clause E. If notice is not given as provided for above, or if the amendment is not properly initiated, it is not adopted.